



राजपत्र, हिमाचल प्रदेश (असाधारण)

हिमाचल प्रदेश राज्य शासन द्वारा प्रकाशित

शिमला, शनिवार, ४ जुलाई, १९९८/१३ आषाढ़, १९२०

हिमाचल प्रदेश सरकार

HIMACHAL PRADESH MARKETING BOARD
HARI-NIWAS, THAKUR BUILDING, TOTU, SHIMLA-11

NOTIFICATION

Shimla-11, the 12th June, 1998

No. HMB (B) 2-18/97.—In exercise of the powers conferred under section 3 (10) and 18 (2) of the Himachal Pradesh Agricultural Produce Market Act, 1969 (Act No. 9 of 1970) and in pursuance of Rules 17 and 98 of the Himachal Pradesh Agricultural Produce Market Rules, 1971 and all other powers conferred under the provisions of the said Act and Rules, the Himachal Pradesh Marketing Board *vide* Resolution No. 15 of its meeting held on 17-3-1998 hereby pleased to make the Recruitment and Promotion Rules for the post of Clerks in the Himachal Pradesh Marketing Board/Market Committees as per Annexure 'A' attached to this notification, namely:—

1. Short title and commencement.—(1) These Rules may be called Himachal Pradesh Marketing Board/Market Committees Clerks Class-III Recruitment and Promotion Rules, 1998.

(2) These Rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.

2. *Repeal and saving.*—(1) The Recruitment and Promotion Rules adopted by the H. P. Marketing Board *vide* notification No. HMB/2-22/76, dated 28th August, 1992, in the exist of the posts of Clerks are hereby repealed.

(2) Notwithstanding such repealed, any appointment made or any thing done or any action taken under the rules, under sub-rule (1) *supra* shall be deemed to have been validly made or done or taken under these rules.

By order,

B. D. GOMA,
Chairman.

ANNEXURE-A

RECRUITMENT AND PROMOTION RULES FOR THE POST OF CLERK (NON GAZETTED) CLASS-III IN THE H. P. MARKETING BOARD

- | | |
|---------------------|---|
| 1. Name of the post | Clerk |
| 2. Number of posts | 28 (twenty eight) |
| 3. Classification | Class-III (Non-Gazetted) Ministerial Services. |
| 4. Scale of Pay | (i) Rs. 950-35 1160-40-1320-45-1500-50-1800.
(Basic entry scale with an initial start of Rs. 1000/-).
For Clerk.—This scale is to be given to the total number of posts in cadre minus the posts which are to be placed in the scales of pay Rs. 1200—2100 (Senior Clerks) and Rs. 1500—2700 (Junior Assistants).
(ii) Rs. 1200-40-1320-45-1500-50-2000-60-2060-70-2130. |

For Senior Clerk.—This scale is to be given to 40% of the total number posts of Clerks in a cadre after a minimum period of five years as Clerks in the cadre and the incumbents of these posts shall be designated as senior Clerks.

- (iii) Rs. 1500-50-2000-60-2060-70-2550-75-2700.

For Junior Assistants.—This scale is to be given upto 40% of the total number of posts of Clerks in a cadre after a minimum period of ten years of service taken together as Clerk and Senior Clerk in the cadre and the incumbents of these posts shall be designated as Junior Assistants.

5. Whether selection post or non-selection post Non-Selection

6. Age for direct recruitment

Between 18 years and 35 years:

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on *ad hoc* or on contract basis :

Provided further that if a candidate appointed on *ad hoc* basis or on contract basis had become overage on the date when he was appointed as such he shall not be eligible for any relaxation in the prescribed age limit by virtue of his such *ad hoc* or contract appointment :

Provided further that upper age limit is relaxable for Scheduled Castes/ Scheduled Tribes/other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government :

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government servants before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitution of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporations/Autonomous Bodies who were/are subsequently appointed by such Corporations/Autonomous Bodies and who are/were finally absorbed in the service of such Corporations/Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies.

(1) Age limit for direct recruitment will be reckoned on the first day of the year in which the post(s) is/are advertised for inviting applications or notified to the Employment Exchanges or as the case may be.

(2) Age and experience in the case of direct recruitment, relaxable at the discretion

or the Himachal Pradesh Public Service Commission in case the candidate is otherwise well qualified.

7. Minimum educational and other qualifications required for direct recruits.

1. *Essential Qualification :*

- (i) Should have passed matriculation with Second division or 10+2 examination or its equivalent from a recognised University/Board.
- (ii) Should possess a minimum speed of 30 W.P.M. in English Typewriting or 25 W.P.M. in Hindi Typewriting :

Provided that the knowledge of typewriting shall not be necessary for recruitment but the selected candidates shall have to qualify the typewriting test prescribed by the respective departments within 6 months of his/her appointment with no extension. Thus, if an appointee fails to qualify the typewriting test within a period of six months of his/her appointment shall be terminated.

- (iii) Leave should be allowed to such persons for learning typewriting, if they are posted to places where typewriting facilities are not available. Such leave would be adjusted against the future leave admissible to them.

2. *Desirable Qualifications :*

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

Age : Not applicable

Educational Qualification : Yes, as prescribed in column No. 11.

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of the promotees ?

9. Period of probation, if any

Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.

10. Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of vacancies to be filled in by various methods.

80% by direct recruitment and 20% by promotion failing which by direct recruitment.

11. In case of recruitment by promotion, deputation, transfer, grades from

By promotion from amongst the Class-IV officials who have passed Matric or Hindi

which promotion/deputation/trans-
fer is to be made.

(Rattan) with Matric (English as one of the subjects) and also possess 5 years regular services or regular combined with continuous *ad hoc* (rendered upto 31-3-1991) service, if in the grade :

Provided that the incumbents of the post of Class-IV officials so promoted or appointed on compassionate ground having the Educational qualifications of Matric pass (3rd division) or Matric (English) only and Hindi Rattan pass at the time of such appointment, shall not be considered to be eligible for their promotion for the post of Senior Assistant until they possess the minimum educational qualifications prescribed for direct recruitment in column No. 7 above.

Note.—(1) In all cases of promotion, the *ad hoc* service rendered in the feeder post upto 31-3-1991, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these rules for promotion subject to the condition that in all cases where a junior person becomes eligible for consideration by virtue of his total length of service (including the service rendered on *ad hoc* basis upto 31-3-1991) in the feeder post in view of the provisions referred to above, all persons senior to him in the respective category/post/cadre shall be deemed to be eligible for consideration and placed above the junior persons in the field of consideration :

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that prescribed in the Recruitment and Promotion Rules for the post, whichever is less :

Provided further that where a person becomes ineligible to be considered for promotion on account of the recruitments of the preceding proviso, the person(s) junior to him shall also be deemed to be ineligible for consideration for such promotion

Explanation.—The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the senior ineligible persons happened to be Ex-servicemen recruited under the provisions of Rule 3 of Demobilised Armed Forces Personnel (Reservation of Vacancies

3 of

and

and

no other

in Himachal State Non-Technical Services) Rules, 1972 and having been given the benefit of seniority thereunder or recruited under the provisions of Rule 3 of *Ex-Servicemen (Reservation of Vacancies in the Himachal Pradesh Technical Services) Rules, 1985* and having been given the benefit of seniority thereunder.

(2) Similarly, in all cases of confirmation, *ad hoc* service rendered on the feeder post upto 31-3-1991, if any, prior to the regular appointment against such post shall be taken into account towards the length of service :

Provided that *inter-se* seniority as a result of confirmation after taking into account *ad hoc* service rendered upto 31-3-1991 shall remain unchanged.

12. If a Departmental Promotion Committee exists, what is its composition.

As may be constituted by the competent authority from time to time.

13. Essential requirement for a direct recruitment.

A candidate for appointment to any service or post must be:—

(a) a citizen of India, or

(b) a subject of Nepal, or

(c) a subject of Bhutan, or

(d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or

(e) A person of Indian origin who has migrated from Pakistan, Burma, Sri-Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the H. P. Public Service Commission or other recruiting authority, but the offer of appointment may be given only after the

necessary eligibility certificate has been issued to him by the Govt. of India.

14. Selection for appointment to post by direct recruitment.

Selection for appointment to the post in the case of direct recruitment shall be made on the basis of *viva voce* test if the H. P. Public Service Commission or other recruiting authority as the case may be, so consider necessary or expedient by a written test or practical test, the standard/syllabus, etc. of which, will be determined by the Commission/other recruiting authority as the case may be.

15. Reservation

The appointment to the service shall be subject to orders regarding reservation in the service for scheduled castes/scheduled tribes/backward classes/ other categories of persons issued by the H. P. Government from time to time.

16. Power to relax

Where the Board is of the opinion that it is necessary or expedient so to do, it may with the previous approval of the Govt. relax any of the provisions of these Rules with respect to any class or category of persons or posts.